



AMATEUR SWIMMING ASSOCIATION
THE MIDLAND 2008 YOUTH CHAMPIONSHIPS
(Combining the East Midland and West Midland Regions)
(Under ASA Laws and ASA Technical Rules of Swimming)
COVENTRY SPORTS CENTRE
Saturday 3rd & Sunday 4th May



Meet information and Promoters Conditions

General Conditions apply (as published in the Regional handbooks and on the websites)

1. Entries shall be made on the official entry forms and submitted electronically via the competitor's club coordinator. All entry files, entry forms, summary sheets and payment shall arrive with the event administrator at the address below by the closing date, **Tuesday 8th April 2008**.

Mr David Rush, 8 Sheaf Place, Worksop, Notts S81 7LE
Email swimming@asaem.org.uk
Telephone 01909 481310
Cheques payable to 'Midland Swimming'

2. Electronic entry is mandatory for clubs with 5 or more competitors and the following applies:
 - a. A club that has 5 or more entries will be subject to an administration charge of £25 when the entries are submitted manually (i.e. not submitted electronically).
 - b. An individual entry, not submitted by the club for which the swimmer has entered, will be subject to an administrative charge of £2.50.
 - c. Refunds for entry fees will only be given on medical grounds, subject to an appropriate medical certificate.
3. The competitor's club shall be responsible for:
 - a. Checking and validating the entry forms and fees
 - b. Entering the information from the entry forms into a database using a computer program provided
 - c. Returning the entry files electronically (by email or on a floppy disk) to the event administrator
 - d. Returning the completed entry forms and the entries summary form with one cheque (on behalf of the swimmers) by normal post
4. Notification of accepted / rejected entries shall be notified by email to the club coordinator.
5. As soon as possible after the closing date a draft programme will be published on the Regional websites. The club coordinator is responsible for checking the acceptance report in conjunction with the draft programme and reporting any errors, discrepancies and known withdrawals to the event administrator. Known errors and withdrawals should be notified before the day of meet.

6. Withdrawal on the day of meet
 - a. Final notice of the withdrawal of any swimmers from a club shall be reported by the **club** to the recorder, one hour prior to the start of the session. Withdrawals must be reported using the official notification forms provided.
 - b. Once the event has been seeded, subsequent withdrawals will only be allowed on medical grounds.
 - c. Notice of withdrawal from a final, **including reserves**, shall be given to the Meet Manager within **1 hour of the publication of the list of finalists, but no later than 30mins after the end of session**. Withdrawals after these deadlines may only be made on medical grounds.
 - d. Failure to comply with these conditions shall result in a fine of £10 for a heat and £20 for a final which must be paid before the swimmer competes again in the Championships. In the event of a swimmer not paying the fine, the club in whose name the swimmer has entered the competition shall be responsible for payment.
7. A swimmer failing to comply with any of the foregoing conditions shall not be allowed to compete in the championship concerned.
8. Should a final comprise of only one swimmer then an award will be made only if the swimmer achieves or improves on the qualifying time for that particular event.
9. The planned start time of each day is 9.00am, however confirmed start times for all sessions will be advised with the return of the competitors cards.